



St. Mary's College of Baliuag
Baliuag, Bulacan

GRADUATES TRACER STUDY FORM

Dear Graduate:

Good day! Please complete this GTS questionnaire as accurately & frankly as possible by checking (✓) the box corresponding to your response. Your answer will be used for research purposes in order to assess graduate employability and eventually, improve course offerings of your alma mater. Your answers to this survey will be treated with strictest confidentiality.

A. GENERAL INFORMATION

1. Name _____
2. Permanent Address _____
3. E-mail Address _____
4. Telephone or Contact Number(s) _____
5. Mobile Number _____
6. Civil Status
☐ Single ☐ Separated/Divorced ☐ Single Parent
☐ Married (Married but not living with spouse) (born a child but not married)
☐ Widow or Widower
7. Sex ☐ Male ☐ Female
8. Birthday / / / / / / / /
 Month Day Year

B. EDUCATIONAL BACKGROUND

9. Educational Attainment (Baccalaureate Degree only)

Degree(s)& Specialization(s)	College or University	Year Graduated	Honor(s) or Award(s) Received

- Degree means Program of Study or Program of Discipline, example BS in Teacher Education
- Specialization means major field of Study, example Mathematics
- Honors or Awards means academic awards received in college or while earning the degree

10. Professional Examination(s) Passed

Name of Examination	Date Taken	Rating

C. TRAINING(S)/ADVANCE STUDIES ATTENDED AFTER COLLEGE

11. Please list down all professional or work-related training program(s) including advance studies you have attended after college. You may use extra sheet if needed.

Title of Training or Advance Study	Duration and Credits Earned	Name of Training Institution/College/University

12. What made you pursue advance studies?

- ☐ For promotion
☐ For professional development
☐ Others, please specify _____

D. EMPLOYMENT DATA

(Employment here means any type of work performed or services rendered in exchange for compensation under a contract of hire which create the employer and employee relations)

13. Are you presently employed?

- ☐ Yes ☐ No ☐ Never Employed

If **NO or NEVER BEEN EMPLOYED**, proceed to Questions 17.

If **YES**, proceed to Questions 18 to 22.

14. Please state reason(s) why you are not yet employed. *You may check (✓) more than one answer.*

- | | |
|---|--|
| ☐ Advance or further study | ☐ No job opportunity |
| ☐ Family concern and decided not to find a job | ☐ Did not look for a job |
| ☐ Health-related reason(s) | ☐ Other reason(s), please specify _____ |
| ☐ Lack of work experience | |

15. Present Employment Status

- | | |
|---|--|
| ☐ Regular or Permanent | ☐ Contractual |
| ☐ Temporary | ☐ Self-employed |
| ☐ Casual | |

If self-employed, what skills acquired in college were you able to apply in your work?

16. Present occupation _____
(Use the following Phil. Standard Occupational Classification (PSOC), 1992 classification)

- Officials of Government and Special-Interest Organizations, Corporate Executives, Managers, Managing Proprietors and Supervisors
- Professionals
- Technicians and Associate Professionals
- Clerks

- Service Workers and Shop and Market Sales Workers
- Farmers, Forestry Workers and Fishermen
- Trades and Related Workers
- Plant and machine Operators and Assemblers
- Laborers and Unskilled Workers
- Special Occupation

17. Name of Company or Organization including address

18. Major line of business of the company you are presently employed in. Please check one only. (Please see attached description)

- ☐ Agriculture, Hunting and Forestry
- ☐ Fishing
- ☐ Mining and Quarrying
- ☐ Manufacturing
- ☐ Electricity, Gas and Water Supply
- ☐ Construction
- ☐ Wholesale and Retail Trade, repair of motor vehicles, motorcycles and personal and household goods
- ☐ Hotels and Restaurants
- ☐ Transport Storage and Communication
- ☐ Financial Intermediation
- ☐ Real Estate, Renting and Business Activities
- ☐ Public Administration and Defense; Compulsory Social Security
- ☐ Education
- ☐ Health and Social Work
- ☐ Other Community, Social and Personal Service Activities
- ☐ Private Households with Employed Persons
- ☐ Extra-territorial Organizations and Bodies

19. Place of work ☐ Local ☐ Abroad

20. Is this your **first job** after college? ☐ Yes ☐ No

If **NO**, proceed to Questions 24 and 25.

21. What are your reason(s) for staying on the job? *You may check (✓) more than one answer.*

- ☐ Salaries and benefits
- ☐ Career challenge
- ☐ Related to special skill
- ☐ Related to course or program of study
- ☐ Proximity to residence
- ☐ Peer influence
- ☐ Family influence
- ☐ Other reason(s), please specify_____

Please proceed to Question 22.

22. Is your **first job** related to the course you took up in college?

☐ Yes ☐ No

If **NO**, proceed to Question 24.

23. What were your reasons for accepting the job? You may check (✓) more than one answer.

- ☐ Salaries & benefits
- ☐ Career challenge
- ☐ Related to special skills
- ☐ Proximity to residence
- ☐ Other reason(s), please specify _____

24. What were your reason(s) for changing job? You may check (✓) more than one answer.

- ☐ Salaries & benefits
- ☐ Career challenge
- ☐ Related to special skills
- ☐ Proximity to residence
- ☐ Other reason(s), please specify _____

25. How long did you stay in your **first job**?

- ☐ Less than a month ☐ 1 year to less than 2 years ☐ Others, please specify _____
- ☐ 1 to 6 months ☐ 2 years to less than 3 years
- ☐ 7 to 11 months ☐ 3 years to less than 4 years

26. How did you find your **first job**?

- ☐ Response to an advertisement ☐ Arranged by school's job placement officer
- ☐ As walk-in applicant ☐ Family business
- ☐ Recommended by someone ☐ Job Fair or Public Employment Service Office (PESO)
- ☐ Information from friends
- ☐ Others, please specify _____

27. How long did it take you to land your **first job**?

- ☐ Less than a month ☐ 1 year to less than 2 years ☐ Others, please specify _____
- ☐ 1 to 6 months ☐ 2 years to less than 3 years
- ☐ 7 to 11 months ☐ 3 years to less than 4 years

28. Job Level Position

Job Level	30.1. First Job	30.2. Current or Present Job
Rank or Clerical	☐	☐
Professional, Technical or Supervisory	☐	☐
Managerial or Executive	☐	☐
Self-employed	☐	☐

29. What is your **initial gross monthly earning** in your **first job** after college?

- ☐ Below P5,000.00 ☐ P15,000.00 to less than P20,000.00
- ☐ P5,000.00 to less than P10,000.00 ☐ P 20,000.00 to less than P25,000.00
- ☐ P10,000.00 to less than P15,000.00 ☐ P 25,000.00 and above

30. Was the curriculum you had in college relevant to your **first job**?

- ☐ Yes ☐ No

If **NO**, please proceed to Question 32.

31. If **YES**, what competencies learned in college did you find very useful in your **first job**?
You may check (✓) more than one answer.

- ☐ Communication skills
- ☐ Human Relations skills
- ☐ Entrepreneurial skills
- ☐ Information Technology skills
- ☐ Problem-solving skills
- ☐ Critical Thinking skills
- ☐ Other skills, please specify_____

32. List down suggestions to further improve your course curriculum

Thank you for taking time out to fill out this questionnaire. **Please return this GTS to your Program Chair.** Being one of the alumni of your institution, may we request you to list down the names of other college graduates from AY 2005-2006 including their addresses and contact numbers. Their participation will also be needed to make this study more meaningful and useful.

Name	Full Address	Contact Number

Please use extra sheet if needed.